



**International Narcotics &  
Law Enforcement Affairs**  
United States Department of State



# POLICY MANUAL

Revised July 1, 2020

This project was supported in part by Cooperative Agreement Number 2017-MU-MU-K001 awarded by the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice, and in part by a grant from the U.S. Department of State. The opinions, findings, and conclusions or recommendations expressed in this publication are those of the authors and do not necessarily reflect the views of the U.S. Department of Justice or of the U.S. Department of State.

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## **VISION STATEMENT**

Building Safer Communities One Child at a Time

## **MISSION STATEMENT**

Prevent Youth Crime, Violence, and Gang Involvement

## **SLOGAN**

“Choose to Be G.R.E.A.T.”

## OFFICIAL PRODUCTS OF WORK

### Acknowledgment and Disclaimer

All Official Products of Work, or any part thereof, developed and/or distributed through the use of federal funds provided for under this instrument shall contain the following acknowledgment and disclaimer:

This project was supported in part by Grant No. 2017-MU-MU-K001 awarded by the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice, and in part by a grant from the U.S. Department of State. The opinions, findings, and conclusions or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the views of the U.S. Department of Justice or the U.S. Department of State.

## GLOSSARY OF TERMS

ATF	Bureau of Alcohol, Tobacco, Firearms and Explosives
CRC	Complaint Review Committee (see Policy P108)
GFI	G.R.E.A.T. Foundation, Inc.
GFT	G.R.E.A.T. Families Training
GOI	G.R.E.A.T. Officer In-Service Training
GOT	G.R.E.A.T. Officer Training
GPO	G.R.E.A.T. Program Office, operated by the organization designated by OJJDP to administer national training and technical assistance for the G.R.E.A.T. Program under the oversight and direction of OJJDP
G.R.E.A.T.	Gang Resistance Education And Training
GTLT	G.R.E.A.T. Team Leader Training
INL	Bureau of International Narcotics and Law Enforcement Affairs, U.S. Department of State
ITT	International Training Team
OJJDP	Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice

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# CERTIFICATION

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*Policy P101*

Date: 2/15/2002  
Revised: 4/2/2019; 7/1/2020

## A. PURPOSE

This policy establishes guidelines for certifying instructors to present the G.R.E.A.T. Program instructional components.

## B. GENERAL DIRECTION

Only instructors certified through completion of an authorized GOT may present the G.R.E.A.T. Program components.

## C. DETAILED PROCEDURES

1. The following law enforcement personnel are eligible to become certified G.R.E.A.T. instructors:
  - a. Sworn local, state, tribal, and federal law enforcement officers and agents with legal arrest authority
  - b. Military police or other personnel possessing official governmental law enforcement authority
  - c. Other sworn law enforcement personnel receiving written approval from the GPO
    - 1) Probation officers or correctional officers
    - 2) Reserve, part-time, or retired officers, as provided in Policy P102

2. In the United States, an officer wishing to become a certified G.R.E.A.T. instructor must submit an application to the GPO. A current, signed agreement between the applicant's agency and the school district or youth program where the applicant would teach the curriculum (stating that the district or program would agree to certified G.R.E.A.T. instruction) must be on file with the GPO or appended to the application. In addition, an applicant must submit a signed agreement from the applicant's agency stating that the agency agrees to allow the applicant to instruct the G.R.E.A.T. curriculum. An online application and downloadable copies of all requisite forms are available on the G.R.E.A.T. website. Alternatively, the GPO will provide application packets complete with requisite agreement forms upon request. In Central America, prospective instructors must be submitted to the respective U.S. Embassy and be approved through Leahy vetting.
3. The GPO will grant instructor certification only upon a candidate's successful completion of an authorized GOT. Absent extraordinary circumstances recognized by the GPO, candidates must have a minimum of one year's full-time experience as sworn/certified law enforcement professionals.
4. GOT participants must complete all required elements and receive passing marks on the written examination and final presentation to successfully complete a GOT.
5. Issuance of a certificate will signify successful completion of a GOT. In the event that a participant fails to successfully complete the course, the GPO will notify the participant's agency in writing.

# **ELIGIBILITY REQUIREMENTS**

## **(RETIRED LAW ENFORCEMENT OFFICERS)**

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*Policy P102*

Date: 8/28/2001  
Revised: 4/2/2019; 7/1/2020

### **A. PURPOSE**

This policy establishes the eligibility requirements for retired law enforcement officers to become certified G.R.E.A.T. instructors.

### **B. GENERAL DIRECTION**

Retired law enforcement officers are eligible to become or continue as certified G.R.E.A.T. instructors. This procedure details the eligibility requirements for retired law enforcement officers to become or remain certified G.R.E.A.T. instructors.

### **C. DETAILED PROCEDURES**

1. Eligibility requirements for a retired law enforcement officer are as follows:
  - a. The applicant must have retired “in good standing” from an official law enforcement agency and provide a signed statement on agency letterhead from the agency’s chief executive confirming that the applicant retired in good standing, with no disciplinary or adverse actions that could negatively impact serving as a G.R.E.A.T. instructor.
  - b. The applicant must be sponsored by an official law enforcement agency as established by law. An accredited educational institution at which the applicant will teach G.R.E.A.T. classes also may be accepted as a sponsor, upon approval by the GPO Director (Director).
    - 1) The sponsoring agency must provide written acceptance of liability on behalf of the applicant for G.R.E.A.T.-related activities conducted under the agency’s sponsorship. The following will be included in this written statement:

- a) Acceptance by the sponsoring agency of any and all financial and civil liability that might be incurred by the applicant, in relationship to agency-sanctioned G.R.E.A.T. Program activities
  - b) Verification that the agency is sponsoring the applicant
  - c) The name, title, address, and phone number of the agency contact who will be directly responsible for the applicant's activities, in relationship to the G.R.E.A.T. Program
- 2) The sponsoring agency will ensure that the applicant's background information is current and acceptable. The Director will determine acceptability of the application and may require written verification of the applicant's background check.
- c. The applicant must teach the G.R.E.A.T. Program in an official uniform of his or her sponsoring agency, with the exception of summer component and families component activities, as appropriate. Should the applicant not have an official uniform, the GPO Director will designate proper attire that includes the official law enforcement insignia of the sponsoring agency.
2. Further requirements of retired law enforcement officers, in addition to the requirements set forth in paragraph C.1. of this Policy, may be imposed by the GPO on a case-by-case basis.
- a. Retired applicants with recent G.R.E.A.T. instructional experience must have taught a 13-lesson middle school class or two 6-lesson elementary school classes within the previous 24 months.
  - b. Retired officers with prior G.R.E.A.T. instructional experience who have not taught the G.R.E.A.T. curricula within the previous two years will be required to be recertified in accordance with Policy P103 C.5. of this Policy Manual.

# MAINTAINING CERTIFICATION REQUIREMENTS

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*Policy P103*

Date: 8/29/2001  
Revised: 4/2/2019; 7/1/2020

## A. PURPOSE

This policy establishes minimum requirements to ensure that instructors maintain an acceptable level of proficiency to effectively teach the G.R.E.A.T. curriculum. Those skills deteriorate if not utilized on a regular basis.

## B. GENERAL DIRECTION

Certified instructors must maintain the skills to effectively teach the G.R.E.A.T. curriculum in the classroom through regular presentations of G.R.E.A.T. courses.

## C. DETAILED PROCEDURES

1. To maintain a minimum level of proficiency, certified G.R.E.A.T. instructors must teach:
  - a. At least one 13-lesson middle school course or two 6-lesson elementary school courses within the first year after certification, and
  - b. At least one 13-lesson middle school course or two 6-lesson elementary school courses within each 24-month period thereafter.
2. If an instructor fails to comply with the provisions in paragraph C.1. of this policy, that instructor shall be considered inactive and will not be eligible to teach any component of the G.R.E.A.T. Program.
3. The GPO shall be responsible for monitoring and maintaining this directive.
4. Once the GPO verifies that an instructor has not met the required proficiency standards set forth in paragraph C.1. of this policy, the GPO will provide written notification of the deficiency and the assignment of inactive status to the instructor and the instructor's agency.

5. Before an inactive instructor can resume teaching in the classroom, he or she must complete a GOT class to reestablish active certification. Alternatively, an instructor who has been inactive less than six years may choose to be recertified through the following procedure:
  - a. The Director will review the request and determine the individual's eligibility for recertification.
  - b. An ITT member designated by the Director will meet with the instructor to review the curriculum, including any changes that have been made to the curriculum since the instructor's original certification. This review will be done in-person when feasible but may be conducted by video call when face-to-face contact is not practical.
  - c. An ITT member will observe the officer presenting a G.R.E.A.T. lesson and complete an evaluation using assessment tools approved by the GPO. Based on the outcome of the evaluation, the observer will write a recommendation to the GPO, either for or against recertification.
  - d. The Director will review the recommendation and indicate in writing approval of or disagreement with the recommendation. If the GPO Director disagrees with the observer's recommendation, he or she must provide a written rationale for the disagreement. If approved, the GPO will reactivate the instructor.

# EVALUATION OF CERTIFIED G.R.E.A.T. INSTRUCTORS

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*Policy P104*

Date: 2/15/2002  
Revised: 4/2/2019; 7/1/2020

## A. PURPOSE

This policy establishes guidelines for the evaluation of certified G.R.E.A.T. instructors, in order to maintain the high standard of quality and integrity in the Program.

## B. GENERAL DIRECTION

The G.R.E.A.T. Program requires that the instruction delivered by certified G.R.E.A.T. instructors in the classroom be consistent and of high quality.

## C. DETAILED PROCEDURES

1. The GPO may designate members of the ITT to evaluate certified G.R.E.A.T. instructors in the classroom, using criteria developed by the GPO.
2. The GPO's designated ITT representatives may evaluate certified G.R.E.A.T. instructors in a middle school or elementary school class, utilizing standardized evaluation procedures and documenting the results for future reference.
3. All evaluation documentation will be forwarded to the GPO.
4. When a certified G.R.E.A.T. instructor receives an overall rating that is not acceptable, the evaluator will inform the instructor of the need for improvement and schedule a second evaluation for no more than 30 school days later.
5. If the second evaluation is not acceptable, the GPO may decertify the instructor (see Policy P105). The GPO will provide written notification of the decertification to the instructor and the instructor's agency.

6. This policy is not intended to replace a supervisor's evaluation of his or her subordinate instructor, as required by the agency's policies, or to substitute for regular evaluation by the instructor's supervisor, as expected for effective personnel practice.

# ADMINISTRATIVE DISCIPLINARY PROCEDURES

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*Policy P105*

Date: 8/29/2001  
Revised: 4/2/2019; 7/1/2020

## A. PURPOSE

This policy establishes procedures for suspending, decertifying, or placing certified G.R.E.A.T. instructors on probation from the G.R.E.A.T. Program and G.R.E.A.T.-related activities.

## B. DEFINITIONS

1. **Decertification:** Permanent removal of G.R.E.A.T. instructor certification.
2. **Suspension:** Temporary removal of a certified G.R.E.A.T. instructor from participation in the G.R.E.A.T. Program and related activities.
3. **Probation:** A period of increased supervision to ensure that a certified G.R.E.A.T. instructor is in compliance with established G.R.E.A.T. Program standards.

## C. GENERAL STANDARDS

1. The GPO may decertify, suspend, or place on probation a G.R.E.A.T. instructor for any offense that may include, but is not limited to:
  - a. Noncompliance with established G.R.E.A.T. policies and procedures, including unapproved alteration, modification, use, or distribution of G.R.E.A.T. curriculum materials.
  - b. Failure to deliver the curriculum according to the Program design.
  - c. Involvement in conduct that may reflect negatively on the G.R.E.A.T. Program and related activities.
  - d. Inability to demonstrate the skills necessary to effectively present the G.R.E.A.T. Program and related activities.

## D. DISCIPLINARY PROCEDURES

### 1. Roles and Responsibilities

#### a. The G.R.E.A.T. Program Office

- 1) The GPO will ensure that the integrity and continuity of the G.R.E.A.T. Program and related activities are preserved by agencies and instructors who are a part of the G.R.E.A.T. Program. The GPO will provide assistance to agencies and instructors in rectifying and defusing situations that are actual or potential threats to the integrity and continuity of the Program.
- 2) When anyone associated with the Program becomes aware of an allegation of a violation of G.R.E.A.T. policy or procedure, whether intentional or incidental, the person receiving the complaint shall immediately notify the Director. The Director shall then immediately notify OJJDP or INL, as appropriate, and the Chair of the GFI. The Director shall convene a CRC to review the allegations and determine whether an immediate suspension is warranted, pending the outcome of an investigation. The Director, the GFI Board Chair, and a senior member of the ITT designated by the Director shall comprise the CRC. In all cases, the CRC will fully document all findings in writing or request documentation from the particular agency involved in the investigation.
- 3) If the CRC finds sufficient cause to suspend, place on probation, or decertify a certified G.R.E.A.T. instructor under this policy, the GPO will provide written notification of the disciplinary action and the reason(s) for it to the instructor, his or her agency, and OJJDP or INL, as appropriate, including any relevant documentation supporting the disciplinary decision.

- b. An employing agency of an instructor suspended, placed on probation, or decertified by the CRC may—within 30 days of receiving written notification of the disciplinary action—appeal for a review of the action taken. An appeal request shall be made in writing to the GPO. The Director will ask OJJDP or INL, as appropriate, to review any appeal of a disciplinary action filed with it and make a final decision thereon.

Should an agency appeal the disciplinary action of a certified G.R.E.A.T. instructor, the Director will provide copies of the appeal to the respective reviewing agency and request a ruling on the appeal within 60 calendar days of notification.

- c. G.R.E.A.T. agencies will provide to the GPO any requested information, assistance, and cooperation regarding the actions of any certified G.R.E.A.T. instructor who may have violated the General Standards set forth in paragraph C of this policy, as allowed by law. Failure to provide requested information, assistance, and cooperation to the GPO may—in addition to any disciplinary action imposed—result in sanctions against the noncooperating agency, as determined by the GPO with the concurrence of OJJDP or INL, as appropriate.

## 2. Suspension

The CRC may immediately suspend a certified G.R.E.A.T. instructor for any activity that falls under paragraph C of this policy, pending the outcome of an investigation. The suspension cannot be indefinite but must be for a specified period or end within a reasonable time after a terminating event, such as the completion of court action or the closing of an investigation. The Director will immediately notify OJJDP or INL, as appropriate, of the suspension and send a certified letter to the instructor, his or her agency, and the appropriate school district notifying them of the terms of the suspension.

## 3. Decertification

The CRC may recommend decertification of a certified G.R.E.A.T. instructor for conduct outlined in paragraph C of this policy. If the CRC finds sufficient cause to decertify an instructor under this policy, the Director will notify the OJJDP or INL grant manager, as appropriate, and will send a certified letter to the instructor, his or her agency, and the appropriate school district notifying them of the decertification.

## 4. Probation

The GPO, upon recommendation of the CRC, has the discretion to place a certified G.R.E.A.T. instructor on probation at any time for any of the actions in paragraph C of this policy or after suspension from the G.R.E.A.T. Program and related activities.

The GPO will place on probation only instructors whom the GPO and OJJDP or INL believe can be rehabilitated to represent the G.R.E.A.T. Program and related activities in an appropriate manner. The length of the probationary period cannot exceed one year. The Director will send a letter to the instructor and his or her agency explaining the terms of the probation.

# **COPYRIGHT-PROTECTED CURRICULA**

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*Policy P106*

Date: 8/29/2001  
Revised: 7/1/2020

## **A. PURPOSE**

This policy protects the integrity of the G.R.E.A.T. curricula.

## **B. GENERAL DIRECTION**

Only authorized G.R.E.A.T. instructors with current certification are allowed to present G.R.E.A.T. curricula. These instructors must present the copyrighted curricula in a way that is consistent with the Program's design. No other persons—including previously certified instructors whose certification has lapsed or has been suspended or revoked—are permitted to instruct the G.R.E.A.T. curricula, except as otherwise provided in this policy.

## **C. DETAILED PROCEDURES**

1. Active, certified G.R.E.A.T. instructors are authorized to use copyrighted G.R.E.A.T. curricula and other official G.R.E.A.T. publications and materials in conformity with this Policy and with Program design, as presented in the G.R.E.A.T. training curricula. Any other use, distribution, reproduction, or modification of copyrighted G.R.E.A.T. materials is strictly prohibited without written authorization from the GPO.
2. Only the GPO may authorize the use of copyrighted materials for any purpose other than as stated in this policy.
3. G.R.E.A.T. curricula must be taught by sworn/certified criminal justice professionals certified to teach the G.R.E.A.T. Program (cf. Policy P101 of this Policy Manual). These curriculum components shall be presented to the grade levels for which they are designed:
  - a. The middle school curriculum consists of 13 lessons. This curriculum is designed to be taught at the entry level of junior high or middle school.

- However, it may be taught in the sixth, seventh, or eighth grade. The lessons must be presented consecutively, with no less than one day and no more than two weeks between lessons.
- b. The elementary curriculum is an optional curriculum, designed to complement the middle school curriculum. G.R.E.A.T. instructors shall teach this curriculum at the fourth- or fifth-grade level. These lessons also must be presented consecutively, with no less than one day and no more than two weeks between lessons.
  - c. The summer component is an additional curriculum, designed to complement the school-based curricula. It must be led by certified G.R.E.A.T. instructors. G.R.E.A.T. instructors may enlist noncertified volunteers to assist with management of the summer component.
  - d. The G.R.E.A.T. Families Component is an additional curriculum, designed to complement the school-based curricula. It will be led by G.R.E.A.T. instructors trained and authorized to present the families curriculum, who may train cofacilitators to assist them in delivering the curriculum, in accordance with the guidelines provided in the G.R.E.A.T. Families Training.
4. Curriculum reproduction of any kind is not permitted without prior written authorization from the GPO, with the exception that active, certified G.R.E.A.T. instructors may print a single copy of pages from the G.R.E.A.T. Instructor's Curricula to replace lost, damaged, or outdated pages—solely for their own use in presenting said curricula in accordance with this Policy Manual. Please note the introductory pages of each curriculum for a copyright and disclaimer notice.
  5. School districts or other agencies that would like a copy of the G.R.E.A.T. curriculum must submit a written request to the GPO. The written request must be on the school district's or agency's letterhead and include the following:
    - a. The reason for the request
    - b. The name and title of the person who will maintain the copy

- c. A statement that the school district or agency will not allow the curriculum to be used in any manner that is not authorized by the G.R.E.A.T. Program
  - d. An acknowledgement that materials are copyrighted and may not be duplicated without express written permission from the GPO
6. All requests should be submitted to the following:
- G.R.E.A.T. Program Director  
Institute for Intergovernmental Research  
Post Office Box 12729  
Tallahassee, FL 32317-2729  
information@great-online.org
7. Any infringement of G.R.E.A.T. copyright protections may result in legal action or other sanctions.

# **PROPOSED MODIFICATIONS TO G.R.E.A.T. CURRICULAR MATERIALS**

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*Policy P107*

Date: 2/15/2002  
Revised: 7/1/2020

## **A. PURPOSE**

The purpose of this policy is to clearly define the procedures for submitting and reviewing proposed modifications to the G.R.E.A.T. curricular materials.

## **B. GENERAL DIRECTION**

Participants in the G.R.E.A.T. Program may not make unauthorized deviations from or modifications to the G.R.E.A.T. curricular materials. G.R.E.A.T. curricular materials are copyright-protected. Any deviation, without written approval from the GPO, is a violation of federal copyright laws and subject to sanction.

## **C. DETAILED PROCEDURES**

1. Instructors and agencies participating in the G.R.E.A.T. Program must submit in writing to the GPO any request to modify G.R.E.A.T. materials.
2. If the GPO endorses the proposal, the Director will send a letter of notification to the agency requesting the modification, indicating with specificity the precise modifications approved.
3. Any GPO approval provided under this section does not authorize additional modifications or alterations that have not been specifically approved in writing by the GPO.

# USE OF THE G.R.E.A.T. NAME AND LOGO

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*Policy P108*

Date: 8/29/2001

Revised: 7/1/2020

## A. PURPOSE

The G.R.E.A.T. Program, in collaboration with the GFI, establishes this policy to protect the integrity and the quality of the G.R.E.A.T. Program and its trademark. This policy also ensures that all persons, corporations, partnerships, or any legal entities wanting to use the G.R.E.A.T. logo, name, or associated material will comply with all laws and regulations concerning trademarked material.

## B. GENERAL DIRECTION

1. All persons, corporations, partnerships, or any legal entities wanting to use the G.R.E.A.T. logo, name, or associated material must comply with all laws and regulations concerning trademarked material and all restrictions and requirements on the use of such materials imposed by the G.R.E.A.T. Program and the GFI.
2. The GFI—as legal registrant of the trademarked G.R.E.A.T. name and logo—with the assistance of the GPO, will protect the integrity of the G.R.E.A.T. Program and ensure that anyone using the G.R.E.A.T. name, logo, or any related materials complies with all requirements, laws, and trademark regulations. Except as specifically allowed in this Policy Manual or in official policies promulgated by the GFI, the use of the G.R.E.A.T. logo, name, or other protected trademark material requires written approval from the GFI or from the GPO as authorized by the GFI.

## C. DETAILED PROCEDURES

1. Any misuse, misconception, misrepresentation, or infringement of the copyrighted G.R.E.A.T. curricula, trademarked logo, or name is subject to legal action and/or other sanctions.

2. Fundraising events for local G.R.E.A.T. Programs must uphold the integrity and quality of the Program. Agencies are required to carefully investigate all sponsors and associates to ensure that the G.R.E.A.T. Program's reputation and integrity will be preserved. Any association that would harm or cause controversy reflecting negatively on the Program must be avoided at all times. The GPO and the GFI reserve the right to exclude any such association.
3. The GFI must approve all reproduction of the G.R.E.A.T. name or logo to include the display of the G.R.E.A.T. name and logo on nonstandard items for distribution. Requests for any use—other than of materials directly provided by the G.R.E.A.T. Program or standard use by authorized vendors licensed by the GFI—must include a complete description of the planned design and may be submitted to the GPO at the following address:

G.R.E.A.T. Program  
Institute for Intergovernmental Research  
Post Office Box 12729  
Tallahassee, FL 32317-2729  
information@great-online.org

The GPO will review proposals to ensure compliance with all stated G.R.E.A.T. policies and procedures and will provide a copy of all use requests/proposals to the GFI. Any unusual or nonstandard proposed uses of the name or logo will be forwarded to the GFI for a formal response. Proposals may also be submitted directly to the GFI at the following address:

G.R.E.A.T. Foundation, Inc.  
Post Office. Box 79523  
Atlanta, GA 30357  
info@greatfoundationinc.org

- a. The G.R.E.A.T. logo may be reproduced using only authorized colors, as determined by the Pantone Matching System (P.M.S.):

P.M.S. 320 Jade/Teal (preferred) or  
P.M.S. 327 Green (optional)  
P.M.S. 877 Silver  
P.M.S. Black  
White (on dark or brightly colored backgrounds)

- b. While the size of the G.R.E.A.T. logo may vary, users may not alter or amend the appearance, format, or proportions of the G.R.E.A.T. logo in any way.
  - c. Agencies will not be granted permission to use the G.R.E.A.T. name or logo in any way that may bring discredit to the G.R.E.A.T. Program.
4. The GFI—or the GPO, as authorized by the GFI—must approve in writing all use of the G.R.E.A.T. logo on business cards and stationery. Requests for such use must include a complete description or sample of the planned design and be submitted as indicated in section C.3. above.
- a. Only certified G.R.E.A.T. instructors and administrative personnel directly supporting the G.R.E.A.T. Program may be authorized to reproduce and utilize the G.R.E.A.T. logo on stationery and business cards.
  - b. Agencies may not use the G.R.E.A.T. logo on business cards or stationery in any manner that might reflect any representation, either expressed or implied, of any other G.R.E.A.T. representatives.
  - c. Agencies may use authorized G.R.E.A.T. stationery and business cards only for law enforcement correspondence or business directly related to the Program.
  - d. Agencies may not use the G.R.E.A.T. logo on any official stationery or business cards in conjunction with the logos of sponsors without the written approval of the GFI, either directly or through the GPO.
5. The GFI—or the GPO, as authorized by the GFI—must approve in writing all use of the G.R.E.A.T. name or logo on any conveyance or structure. Requests for such use must include a complete description or graphic portrayal of the planned design and be submitted as indicated in section C.3. above.

- a. Law enforcement agencies must submit a written proposal to the GFI and/or the GPO in order to obtain authorization to use the G.R.E.A.T. name and logo on any conveyance or structure. The proposal must specify the medium that would be used to affix the name and logo on the conveyance or structure (e.g., paint, decals); the probable location of the logo (e.g., using photographs, drawings, or other reproductions); the type of conveyance or structure on which the logo would appear (e.g., squad car, dump truck, bus, plane, billboard, mural); and any sponsors' names or other logos that would also appear on the conveyance or structure.
- b. If an agency proposes to place the G.R.E.A.T. name and logo on a privately owned conveyance or structure, the proposal must indicate that the law enforcement agency vouches for the integrity of the private entity that owns said conveyance or structure.

# PROMOTION OF G.R.E.A.T.

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*Policy P109*

Date: 8/29/2001

Revised: 4/2/2019; 7/1/2020

## A. PURPOSE

This policy establishes guidelines for representation of the G.R.E.A.T. Program in public forums and for the development, composition, format, and use of brochures and materials designed to promote and provide information on the G.R.E.A.T. Program.

## B. GENERAL DIRECTION

Agencies may use only authorized brochures and materials to promote or provide written information on the G.R.E.A.T. Program.

## C. NATIONAL PROMOTION OF THE G.R.E.A.T. PROGRAM

1. Active G.R.E.A.T. agencies, with the concurrence and support of the GPO, may represent the G.R.E.A.T. Program at various national and regional conferences held by law enforcement associations. Participation in national and regional conferences shall be coordinated through the GPO. The GPO will provide for the shipping of promotional materials, as requested.
2. The GPO will develop and update, as necessary, a promotional and informational brochure and other promotional materials—subject to review and approval by OJJDP and/or INL. Promotional brochures and materials will be generic for use by any instructor or agency that presents the G.R.E.A.T. Program.

# INQUIRIES BY INTERNATIONAL OR FOREIGN ENTITIES

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*Policy P110*

Date: 8/29/2001  
Revised: 7/1/2020

## A. PURPOSE

This policy establishes guidelines for responding to inquiries or requests regarding the G.R.E.A.T. Program made by international or foreign entities.

## B. GENERAL DIRECTION

A partner/agency receiving an inquiry from a foreign government or entity concerning the G.R.E.A.T. Program must notify the GPO, which will in turn notify OJJDP and INL.

## C. DETAILED PROCEDURES

1. The GPO will document the inquiry or request and forward all requests for Program participation to OJJDP and/or INL, as appropriate. Any such request must identify the source of funding for proposed G.R.E.A.T. Program efforts.
2. Under no circumstances can OJJDP-administered funds be utilized for the advancement of the G.R.E.A.T. Program in foreign countries. INL may consider the inquiry or request and either approve or disapprove support for G.R.E.A.T. Program-related activities—including, but not limited to, dissemination of G.R.E.A.T. materials, presentations, or GOTs for foreign personnel.
3. All formal agreements with or on behalf of foreign entities involving the G.R.E.A.T. Program must be approved by OJJDP and/or INL, as appropriate.